

**Dental Council of Hong Kong
Restoration to General Register**

Guidance Notes

If you wish to have your name restored to the General Register, you may apply for restoration by completing the attached application form. You may wish to note the followings:-

A. Filling in Application Form

- indicate on the application form whether you wish to restore your name to the Resident List or Non-resident List of the General Register.
- indicate correctly the date of removing your name from the General Register.
- your name shown on the application form should be the one previously appeared on the General Register.
- the address shown on the application form must be
 - (i) your up-to-date practising address in Hong Kong if you apply for restoration to the **Resident List**; or
 - (ii) your corresponding address in Hong Kong if you apply for restoration to the **Non-resident List**.
- the application form must be accompanied by a statutory declaration (please refer to Note 1 on the application form).

B. Items/Documents to support your application

- a notarized copy of your HKID Card/passport.
- completed Data Form (attached).
- original Certificate of Registration.
- one recent passport-size photograph.
- a crossed cheque or banker's draft of the following amounts* made payable to **“The Government of the Hong Kong Special Administrative Region”** or **“The Government of HKSAR”**.

Restoration to the Resident List

HK\$2,645* (HK\$2,090 *being restoration fee and HK\$555* being annual fee for a dentist residing and practising in Hong Kong).

Restoration to the Non-resident List

HK\$2,090 (being restoration fee).

[*Fees subject to revision]

- Certificate of Good Standing if you have practised dentistry outside Hong Kong since your name was removed from the General Register (please refer to Note 2 on the application form).
- details of criminal and/or professional proceedings, if any. (please refer to Note 3 on the application form).

C. Others

- If the name shown on any supporting document, e.g. the Certificate of Good Standing and HKID Card/passport, is different from your previously registered name, you are required to make a further declaration before a Notary Public or Commissioner for Oath as appropriate to clarify that all the different names refer to your good self.

Dental Council of Hong Kong

Application for Restoration to the General Register ^{Note 1}

I wish to apply to the Dental Council of Hong Kong for the restoration of my name to the Resident/Non-resident* List of the General Register.

I confirm that since my name was removed from the Resident/Non-resident* List of the General Register on _____ :-

- (a) I have/have not* practised dentistry in a place in Hong Kong;
- (b) I have/have not* practised dentistry in a place outside Hong Kong ^{Note 2}; and
- (c) there has/has not* been criminal and/or professional proceedings against me, whether completed or in progress, in Hong Kong or elsewhere ^{Note 3}.

** Please delete as appropriate*

Signature : _____

Name : _____

Address : _____

Telephone : _____

Date : _____

^{Note 1} This application will only be accepted when accompanied by a statutory declaration made before a Commissioner for Oaths or Notary Public as to the truthfulness of its contents.

Applicants are warned that it is a criminal offence punishable by imprisonment to make a false declaration, and they must ensure the accuracy of all information provided.

^{Note 2} If the applicant has practised in a place outside Hong Kong since his name was removed from the General Register of Dentists, this application must be supported by a Certificate of Good Standing from the Dental Board/Council which has jurisdiction over his latest practice. Any certificate issued for three months or more will be counted invalid.

^{Note 3} If there is any such proceeding, details must be enclosed with this application.

Declaration

I, (name) _____ (HKID No.) _____

of (address) _____

solemnly and sincerely declare that :

I confirm that since my name was removed from the Resident/Non-resident* List of the General Register on _____ :-

- (a) I have/have not* practised dentistry in a place in Hong Kong;
- (b) I have/have not* practised dentistry in a place outside Hong Kong; and
- (c) there has/has not* been criminal and/or professional proceedings against me, whether completed or in progress, in Hong Kong or elsewhere.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Ordinance.

Declared at _____

this _____ day of _____ 20_____

(Signature of declarant)

Before me,

*Barrister/Solicitor
*Commissioner for Oaths
*Notary Public

** delete as appropriate*

Note: Declarants are warned that it is a criminal offence punishable by imprisonment to make a false declaration, and they must ensure the accuracy of all information provided.

Please complete and return to the Secretary, Dental Council at 17/F, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong [Fax: (852) 2891 7946]

**THE DENTAL COUNCIL OF HONG KONG
DATA FORM**

Registration No. (If known): _____

Name: Prof./ Dr. _____
(English) (Chinese, if applicable)

HKID/Passport* No.: _____ **Date of Birth:** _____

Type of Practice: Private Hospital Authority/ Department of Health
 University Others (please specify) _____

Home Address

In English: _____

In Chinese: [Applicable
for Hong Kong Address] _____

Practising Address

In English: _____

In Chinese: _____

Contact Telephone/Pager* No.: _____

Email Address: _____

Payment of Annual Practising Fee:

I am/am not* interested in using the Autopay facility for future payment of my annual practising fee (If yes, please complete the attached Autopay Authorization Form).

* delete as appropriate

<Note> Pursuant to section 13 of the Dentists Registration Ordinance, the publication of a list of all registered dentists in the Government of the Hong Kong Special Administrative Region Gazette shall be prima facie evidence that the person named in such list is registered with the Dental Council. **The information on the Gazette should contain the name, registered addresses, qualifications and dates of qualifications of each dentist.** Since it is required that the Gazette has to be printed in both Chinese and English, the names and addresses of the list of registered dentists are required to be provided in Chinese where applicable, in addition to the English version.

Statement of Purposes

Purpose of Collection

1. The personal data are provided by dental practitioners to the Dental Council for the purpose of facilitating the provisions of the Dentists Registration Ordinance (Cap. 156, Laws of Hong Kong). The provision of personal data is obligatory under the same Ordinance.

Classes of Transferees

2. The personal data you provide are mainly for use within the Dental Council but they may also be disclosed to other Government branches/departments, agencies or authorities for the purposes mentioned in paragraph 1 above, if required. The Public can access to your gazette information relating to names, addresses, qualifications and dates of the qualifications. Apart from this, your other personal particulars and information will only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to personal Data

3. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by you during the occasions as mentioned in paragraph 1 above. A fee may be imposed for complying with a data access request.

Enquiries

4. Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to:

The Secretary, Dental Council
17/F, Wu Chung House
213 Queen's Road East
Wanchai, Hong Kong

Fax : 2891 7946
Tel : 2961 8655

Note to Applicants

Waiver of Registration and Related Fees for Healthcare Professionals

As a token of appreciation to healthcare professionals in the fight against coronavirus disease-2019, the fees payable in respect of statutory registration / enrolment as well as issuance and/or renewal of practising certificates for 13 healthcare professions that take effect during the 3-year concession period from 1 July 2020 to 30 June 2023 will be waived by the Government if certain criteria are met.

2. Pursuant to Dentists (Fee Concessions) Regulation 2020, the fees payable for the first time registration in the General Register and Specialist Register and the issuance and/or renewal of practising certificates for up to 3 times that first take effect during the concession period will be waived.

The Dental Council of Hong Kong